Minutes Template

|  |  |
| --- | --- |
| Subject: | MAST90106 |
| Group name/ identifier | Group 22 |
| Meeting Location, Date & Time | ZOOM, 14/4/2021, 12.00-13.30 (Melbourne Time) |
| Group members present | Supervisor: Ziad A. Bkhetan (12.00 – 12.30)  Team Member: Andrew, Stringer, Wei Li, Xin Wei, Chao Jia |
| Apologies |  |

# Actions from previous meetings

|  |  |  |
| --- | --- | --- |
| **Task** | **Who is responsible** | **Deadline** |
| Topic Reading | All team menbers |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# Items discussed and decisions made

|  |  |
| --- | --- |
| **Item** | **Decision (if applicable)** |
| Each member introduce the current findings in general |  |
| Brainstorm:  Potential Climate events;  Potential involved industries and companies;  Research perspectives |  |
| Industry Selection | Include:  Energy Industry, Tourism Industry and Agriculture Industry |
| Model Selection | Investigate potential models |
| Climate scope | Flood, Bushfire, Global Warming |

# Agreed actions from this meeting

|  |  |  |
| --- | --- | --- |
| **Task** | **Who is responsible** | **Deadline** |
| Model Selection - Machine Learning | Wei Li & Chao Jia |  |
| Model Selection - Linear Regression | Andrew Stringer |  |
| Industry Review - Agriculture | Xin Wei |  |
| Industry Review - Energy | Andrew Stringer |  |
| Industry Review - Tourism | Chao Jia |  |

# Next meeting

|  |  |
| --- | --- |
| Location | ZOOM |
| Date & Time | 21/4/2021, 11.00 (Melbourne Time) |
| Goals |  |